
ORACLE DISCOVERER 3.1 END USER EDITION

Duration: 2 days

Develop the skills to effectively utilize the querying and analytical capabilities of Oracle Discoverer

Course Description:

This course introduces participants to the querying and analytical capabilities of Oracle Discoverer.

Participants will learn...

- To create, modify, run and refine ad-hoc queries
- To view, chart and analyze multi-dimensional data
- To produce individual ad-hoc reports using existing data
- To schedule and manage report generation in a batch mode

Who Needs to Attend:

Oracle Discoverer End Users or any business professional wishing to learn the basics of Discoverer

Prerequisites:

Familiarity with Windows applications

Course Content:

INTRODUCTION

- Benefits of Discoverer
- Understanding Discoverer

OPENING AND USING WORKBOOKS

- Opening a workbook

WORKING WITH WORKBOOKS

- The workbook window
- Selecting sections in worksheets
- Formatting worksheets

CREATING WORKBOOKS

- Creating tabular worksheet
- Creating crosstab worksheets

MANAGING QUERIES, WORKSHEETS AND WORKBOOKS

- Copy a query sheet as a table
- Copy a worksheet as a crosstab
- Monitor query execution

CUSTOMIZING THE DISPLAY

- Customizing item headings
- Customizing data displays

CONDITIONS AND PARAMETERS

- Creating a condition
- Parameters in conditions
- Multiple Conditions

QUERIES AND SUBQUERIES

- Creating subqueries

GROUP SORTS AND SUMMARIES

- Creating group sorted outputs
- Including totals and subtotals

CALCULATED ITEMS

- Creating calculated items

DRILLS IN WORKSHEETS

- Identify the drill types
- Using the find facility as a drill feature

SCHEDULING AND MANAGING QUERIES

- Scheduling periodical queries

ANALYZE DATA GRAPHICALLY

- Graphically analyze table output

ADVANCED OPTIONS

- Support for MS Excel
- Other Supported File Formats

Course Labs:

1. Opening and Using Workbooks
2. Creating Workbooks
3. Managing Queries, Worksheets & Workbooks
4. Customizing the Display
5. Conditions and Parameters
6. Queries and Subqueries
7. Group Sorts and Summaries
8. Calculated Items
9. Drills in Worksheets
10. Analyze Data Graphically